



Westminster Presbyterian Theological Seminary

ΑΝΤΕΧΟΜΕΝΟΝ ΤΟΥ ΠΙΣΤΟΥ ΛΟΓΟΥ

Vacancy

Academic Dean

Westminster Presbyterian Theological Seminary exists to train ministers of the gospel who will “hold fast the faithful Word”. Our vision is to see Christ-centred churches planted in the UK and throughout Europe; our mission is to prepare suitably gifted and called men to preach the Word of God boldly and clearly.

As we anticipate the measured growth of our student body following expressions of interest from students throughout Europe and beyond, Trustees seek an Academic Dean to oversee the curriculum.

Reporting to the Executive Director, the Academic Dean is responsible for **preparing, teaching and quality-assuring academic programmes that prepare men for the pastoral ministry**. To this end he will:

- **Teach Systematic Theology**
 - Deliver a range of courses accredited at Masters level as an adjunct member of the Faculty
- **Prepare and quality assure rigorous academic programmes**
 - Organise and quality assure the curriculum, pedagogy and assessment of programmes leading to the award of BD, MDiv, MMRE and ThM
 - Liaise with students and Faculty members to plan each student’s route through the programme and write the annual timetable
 - Administer institutional partnerships, ensuring that degree requirements are met in collaboration with our accrediting institution
- **Uphold the highest institutional standards**
 - Record, analyse and report assessment outcomes, using the data to raise standards
 - Organise mentoring and placement programmes that assist in translating theory into practice
 - Seek student feedback on lectures, and act on that feedback as appropriate
- **Manage admissions and registration**
 - Advise potential students on academic options and the securing of financial support
 - Provide induction for new students, advising on how to get the most out of supervisions, lectures, seminars and worship opportunities, and from available facilities and materials
 - As Registrar, oversee student admissions and registration, maintain class lists, enforce rules

In support of which the Academic Dean will:

- Line manage the Dean of Students, who is responsible for day to day student support and oversight
- Carry out administrative tasks such as managing the academic budget and preparing reports
- Commit to relevant ongoing training and development
- Fulfill any other duties as reasonably requested by the Director

Person Specification

The Academic Dean will serve as a member of the senior administrative team as well as being an adjunct member of the Faculty (teaching staff).

The successful candidate will meet the following expectations:

- Ordination with a confessional Reformed presbyterian denomination
- Adherence by strict subscription to the Westminster Confession of Faith and Catechisms
- Experience, both administrative and instructional, at a Reformed confessional seminary
- Agreement with Westminster's Statement on Creation
- Commitment to Experiential Calvinism, Presbyterian ecclesiology, the ordinary means of grace, and the Regulative Principle
- Doctoral degree in theology or related field
- Mastery of the full range of Reformed dogmatics
- Record of academic success

The successful candidate will live a consistent and godly life, exemplifying in all regards the criteria for eldership provided in I Timothy 3 and Titus 1. He will lead from the front, motivating others to realise their full potential. He will be able to forge positive relationships with senior members of academic staff and community as well as students and staff members. Furthermore, the Academic Dean will be an excellent communicator with the ability to engage individuals from diverse backgrounds. We seek demonstrable personal humility, allied with a steadfast ability to make brave and difficult decisions.

Principal terms and conditions

- Place of work: Alderman Fenwick's House, Newcastle upon Tyne
- Remuneration: £28,000 - £32,000
- Holiday entitlement: 6 weeks plus bank holidays

To apply

The closing date for applications is **Wednesday, 4 August, 2021**

- To find out more email contact@wpts.org.uk
- To apply, send a copy of your curriculum vitae with covering letter to Jonathan Winch, Director, at Jonathan.winch@wpts.org.uk